

echive[®] at Work

Curriculum Associates Give an A+ to the echive[®] Series



History

Curriculum Associates, a leading publisher of educational materials, selected the echive[®] Series and Kofax Ascent Capture to manage their extensive sales order system. Inception Technologies, an authorized Open Archive reseller in Massachusetts, demonstrated and installed the solution for Curriculum Associates.

Problem

Curriculum Associates gets many purchases from school districts on behalf of individual schools. These district purchase orders (POs) generally come via mail or fax, but they can also come via phone, email, or from the Curriculum Associates web site. The procurement systems of most U.S. school districts are paper-based and often require "sign-off" approval by one or more district-level individuals. For example, New York City's Board of Education has a procurement system that involves several copies of any PO issued by the NYC BOE. Some of these copies are submitted to the vendor who must include one or more of them with each order shipped. The paper copies are used as a means to control and manage the procurement process throughout the NYC schools.

Solution

The solution begins with scanning purchase orders using Kofax software to capture a bar coded shipping manifest. There is one manifest for each shipment. In some situations, one district-level order may include shipments to 50 schools. Kofax opens an existing Curriculum Associates database to locate and index the bar coded information. This indexed data is automatically input to property fields (such as salesman ID, PO number, shipping info, school, etc) in an echive Organizer database. Curriculum Associates customized the property fields to meet their search and sort needs.

echive Organizer is an industry standard database that supports most file formats. Organizer has sophisticated search and sort tools and prepares files for accurate retrieval. echive Explorer, installed at each desktop, searches, views, redlines and prints most file types. Original PO's are now easily and accurately located, and can be viewed, redlined and printed. Any department in the company can refer to the original order with signatures, hand written and shipping manifest information to answer questions or resolve problems.

Curriculum Associates also intends to manage all non-paper purchases with the echive solution. This will ensure that all purchase orders will be accessible from one retrieval system regardless of their source.

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About Open Archive Systems, Inc.

Open Archive Systems, Inc. is a leading drawing and document management software developer and integrator. Solutions include document and drawing management, distribution, enterprise viewing, raster and hybrid editing, raster to vector conversion, and full conversion to CAD. Products include echive, GTX, Spicer, Myriad, Cyco, Context, and Vidar.



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